WILTON, NEW HAMPSHIRE LAND USE LAWS



SUBDIVISION PLAN REVIEW APPLICATION APPENDIX IX

LAST AMENDED DECEMBER 1, 2021

(IDENTICAL TO APPLICATION FORM WITHIN SECTION B – SUBDIVISION REGULATIONS)

PLANNING BOARD TOWN OF WILTON, NH

SUBDIVISION PLAN REVIEW APPLICATION

(Amended December 1, 2021)

1. Property Information

Describe the lot(s) to which this application applies (the location of proposed development, construction, improvement or structure requiring the permit). If more than one lot is involved, describe them below or

attach additional copies of this page.
Tax Map and Lot Number Lot Size
Street Address
Zoning District (check one): ☐ Residential ☐ General Residence and Agricultural ☐ Commercial ☐ Industrial ☐ Office Park
Relevant Overlay Districts (check any that apply): Research and Office Park Floodplain Conservation Watershed Wetlands Conservation Aquifer Protection Age-restricted Housing
☐ Check this box if this lot is part of an approved subdivision.
 Owner List all owners of each lot below or attach additional copies of this page.
Name (individual(s), company or other):
Mailing address (Street, Town, State, Zip):
If not an individual, name of contact:
Complete one entry below for each owner:
☐ Daytime phone ☐ ☐ Evening phone ☐ ☐
□ Work e-mail Personal e-mail
(application continues next page)

3. Applicant					
☐ Same as owner					
If the applicant is other than the owner(s) (e.g., tenant, developer proposed purchaser), provide the following information.					
Name (individual(s), company or other)	Name (individual(s), company or other):				
Mailing address (Street, Town, State, Z					
If not an individual, name of contact: _					
Complete one entry below:					
☐ Daytime phone	Evening phone				
☐ Work e-mail	Personal e-mail				
Relationship to the Property:					
4. Representative of the Applicant If a representative is authorized to act of Zoning Board, or otherwise to respond to those Boards, the Secretary of the Plaprovide the following information. Name: Company (if any): Mailing address (Street, Town, State, Zoning Sta	to questions or provide further infanning Board (Secretary) and/or the	Formation about this application he Land Use Administrator,			
Complete one entry below:					
☐ Daytime phone					
☐ Work e-mail	Personal e-mail				
(application continues next page)					

5. Required Site/Project Information

Provide six (6) copies of a site plan/drawing and all supporting documentation.

Please Note: See the checklist attached hereto for all required infi	Sormation.
1	
6. Abutters	
Attach a list of the names and addresses of all abutters identified in than five (5) days prior to submitting this application. The list sharoadways and/or streams, the owner(s) of each such property, and 676:4-I (d) and 676:7 I(a) and Section 4.14 of the Wilton Zoning sets of mailing labels for the abutters.	all include all abutters directly across all all others identified in RSA Sections
7. Fees	
Include payment of the following permit and notification fees wit the Wilton Land Use Laws and Regulations – Application Fee Sc	
Legal Notice Fee (for waiver requests)	\$
Application Fee:	
Subdivision Pre-Application Consultation	\$
Subdivision Lot Line Adjustment/line adjusted# lines x \$ fee/line =	\$
<pre>Subdivision Condo Conversions# units x \$ fee/unit =</pre>	\$
All other Subdivisions including Cluster _# lots/units x \$ fee/lot or unit =	\$
Abutter Notification (for waiver requests)# of abutters x \$/abutter	\$
Total	\$
Please Note: In addition, the Planning Board may require the app payment of the fees of professional consultants or advisors to the	

and in such amounts as the Planning Board may determine ("Escrow Fees").

(application continues next page)

8. Authorizations, Undertakings and Signatures

(checklist on following page)

This application must be signed by the owner(s), the applicant and any representative of the applicant, as set forth below. Attach additional copies of this page, if necessary.

Owner(s):				
Each undersigned owner hereby certifies that, to the best of his/her/its knowledge and belief, all of the information provided in this application with respect to the property(ies) owned by him/her/it identified above is true, complete and correct. Name (individual(s), company or other):				
Print Name and Capacity if signing on behalf o				
Applicant (must be executed even if the applica	ant is also an owner):			
the information provided in this application is true responsible for the payment of all fees, costs and of the subject hereof, including, without limitation, E representative, if any, to act on behalf of the appli	expenses associated with this application and the project			
Name (individual(s), company or other):				
Signature:	Date			
Print Name and Capacity if signing on behalf o	of non-individual applicant:			
Representative:				
	dges and accepts the applicant's authorization to act on g Board or Zoning Board, or otherwise to respond to s application to those Boards or the Secretary.			
Name (individual(s), company or other):	·····			
Signature:	Date:			
Print Name and Capacity if signing on behalf o				

PLANNING BOARD TOWN OF WILTON, NH

SUBDIVISION PLAN REVIEW CHECKLIST

(Amended December 1, 2021)

This checklist is intended to help the applicant and staff to ensure application completeness. If there is any discrepancy between the checklist and regulations, the actual regulations shall control.

Key: Y=Yes P=Pending	W=Waiver Request	NA=Not Applicable
Y P W NA		
	(6) copies of the plat plus an i	dentical digital copy. (Sec. 6.1 and Sec. 8.0)
2.	per page setup: sheet size, man	rgin, numbering. (Sec. 6.1.a)
	e block positioned in the lowe formation: (Sec. 6.1.b)	r right corner of the plat, with the following
4.	Subdivision name. (Sec. 6.1.b	.1)
5.	Name and address all applicar	nts and, if different, owners of record. (Sec. 6.1.b.2)
6.	Name and address of the subd	ivider and engineer/surveyor. (Sec. 6.1.b.3)
7. 🗌 🗎 🗎 - I	Date plans first drafted. (Sec.	6.1.b.4)
	nature block for the Board, postec. 6.1.c and Sec. 7.0)	sitioned above the title block.
9.	ision block. (Sec. 6.1.d)	
	us map at a scale of 1'=1000" ec. 6.1.e)	with its own bar scale and north arrow.
11. 🔲 🔲 🔲 - A nu	umbered notes section with th	e following notes: (Sec. 6.1.f)
	Γax map and lot numbers of thec. 6.1.f.1)	he parcel(s) being subdivide
12.	Zoning districts and dimension	nal requirements. (Sec. 6.1.f.2)
13. 🗌 🗎 🗎 - I	Purpose and proposed use of t	he subdivision (Sec. 6.1.f.3)
	Proposed lots with proper nunused (Sec. 6.1.f.4)	nbering; Existing lot numbers SHALL NOT be
15. 🗌 🗎 🗎 - A	All variances and waivers gran	nted (Sec. 6.1.f.5)
	Definitions of the development evelopment and "substantial evelopment" and "substantial evelopment".	nt threshold for "active and substantial completion". (Sec. 6.1.f.6-7)
	Required notes addressing implec. 6.1.f.8-9)	pact fee and preconstruction meeting.
18. 🗌 🔲 🔲 - Sign	nature of or on behalf of the or	wner (and the applicant, if different). (Sec. 6.1.g.1)

Sheet 1 of 4 Continued >

I. PLAT STANDARDS

20. \square - Seal and signature of the Engineer (where required for engineering designs).

(Sec. 6.1.g.3)

This checklist is intended to help the applicant and staff to ensure application completeness. If there is any discrepancy between the checklist and regulations, the actual regulations shall control.

Key	: Y=Yes	P =Pending	W=Waiver Request	NA=Not Applicable
21. 22. 23. 24. 25.	<u>Y</u> <u>P</u> <u>W</u> □ □ □ □ □ □ □ □ □	- Vertical s - Bar scale - North arro - Datums, p	cale not to exceed 1"=40 for each drawing scale to ow pointing to the geographic	1"=100' (1"=50' preferred). (Sec. 6.1.h.1) O'. (Sec. 6.1.h.2) used, appropriately positioned. (Sec. 6.1. h.3) aphic (true) north. (Sec. 6.1.i) tems, and controls (NAD83/NAVD83 or newer)
II. z	ABUTTING	G PROPERTY I	NFORMATION	
Key	: Y=Yes	P=Pending	W=Waiver Request	NA=Not Applicable
1. 2. 3.	<u>Y</u> <u>P</u> <u>W</u>	- Tax map and than five	and lot numbers. (Sec. 6 and addresses of the owner (5) days before the days of existing buildings ly ry.	eir approximate dimensions. (Sec. 6.2.a) .2.b) rs of record as indicated in Town records not more te of application submission. (Sec. 6.2.c) ing within 100 feet of a subdivided parcel
5.		Locations	of existing septic system we well radii lying within	n leachfields, water supply wells or springs, and n 100 feet of a subdivided parcel's boundary.
6.		Locations	<i>'</i>	ng within 100 feet of a subdivided parcel's
7.		Locations	, dimensions, and name ement lying within 200	s of driveways, roads, driveway/road intersections feet of a subdivided parcel's boundary. (Sec.
8. 9.				s of abutting parks and open space. (Sec. 6.2.d.3) subdivisions. (Sec. 6.2.d.4)

Sheet 2 of 4 Continued >

I. PLAT STANDARDS (CONTINUED)

This checklist is intended to help the applicant and staff to ensure application completeness. If there is any discrepancy between the checklist and regulations, the actual regulations shall control.

III. SUBDIVISION INFORMATION

Key: Y=	Yes	P =Pending	W=Waiver Request	NA=Not Applicable
1.	<u>P</u> <u>W</u>	NA \Box - Locations,	bearings and distances of	of property lines. (Sec. 6.3.a.1)
2.			frontage on public right	
3.		Locations	of permanent boundary 1	markers. (Sec. 6.3.a.3)
4.		Area of pr	oposed lots - wet, dry and	d total. (Sec. 6.3.b)
5.		Zoning dis	trict boundaries, with the	e district classifications labeled. (Sec. 6.3.c)
6.		Building s	etbacks and buffer locati	ons, with required distances labeled. (Sec. 6.3.d)
7.			of all water bodies, wate ant natural features. (Sec.	recourses, wetlands, rock/ledge outcrops or other 6.3.e)
8.		Location o	f the 100-year floodplain	n. (Sec. 6.3.f)
9.		exceed	nd proposed topography Sec. 6.3.g)	for entire parcel with contour intervals not to
10.		of the U	and locations of soil bou	ndaries as designated in the most current version of Agriculture Soil Survey, or as certified by a bil scientist. (Sec. 6.3.h)
11.		High inten	sity soil survey, if requir	ed. (Sec. 6.3.i)
12.		Locations	and sizes of proposed dre	edge and/or fill areas. (Sec. 6.3.j)
13.		Erosion an	d sediment control plans	or required note. (Sec. 6.3.k)
14.			and dimensions of existing ble man-made features.	ng buildings; locations of other existing structures (Sec. 6.3.1)
15.			of existing and proposed re radii. (Sec. 6.3.m)	private water systems, including wells and
16.			of existing and proposed uare foot septic reserve a	private septic systems, including leachfields and areas. (Sec. 6.3.n)
17.		Test pi	t and perc test data. (Sec	. 6.3.n.1)
18.		- Engine	ering specifications for p	proposed complex septic systems. (Sec. 6.3.n.2)
19.				water and/or sewer connections. (Sec. 6.3.o)
20.				stormwater drainage systems, accompanied by nnections, profiles and elevations (Sec. 6.3.p).
21.		Locations	of existing and proposed	utility service connections. (Sec. 6.3.q).
22.			on, dimensions and engir sion systems such as cisto	neering specifications of independent fire erns. (Sec. 6.3.r.2)
23.			_	les of existing and proposed roads showing and bridge designs. (Sec. 6.3.s)
24.		Locations	of existing and proposed	driveways and required note. (Sec. 6.3.t)
Sheet 3	of 4 Co	ntinued >		

This checklist is intended to help the applicant and staff to ensure application completeness. If there is any discrepancy between the checklist and regulations, the actual regulations shall control.

III. SUBDIVISION INFORMATION (CONTINUED) P =Pending Kev: Y=Yes W=Waiver Request NA=Not Applicable - Locations and dimensions of existing and proposed easements and corresponding note(s). (Sec. 6.3.v) 26. _ _ _ _ - Required notes for all required permits and approvals, including the NH Department of Transportation Curb-Cut Approval Permit and/or approval from the Wilton Road Agent. (Sec. 6.3.u and Sec. 6.3.y) 27. \square - If the proposed subdivision covers only a portion of the entire tract, a statement concerning the intended future use of the remaining land, and a sketch of the prospective future road system (Sec. 6.3.w) IV. SUPPORTING INFORMATION Key: Y=Yes W=Waiver Request NA=Not Applicable P =Pending 7 - If new town water service is proposed, a letter from water commission certifying availability and intent to provide service. (Sec. 6.3.0) ____ - If new town sewer service is proposed, a letter from sewer commission certifying availability and intent to provide service. (Sec. 6.3.0) ____ If new utility service(s) are proposed (telephone, electricity, and other public a letter from each corresponding utility company stating the intent to provide service. (Sec. 6.3.q) - A letter from the Fire Chief certifying adequate water for fire protection and access for emergency vehicles. (Sec. 6.3.r.1) Drainage calculations based on a 25-year storm frequency. (Sec. 6.3.p) - A copy of each associated legal document for all existing and proposed easements, restricted covenants or other documents affecting legal title of the property. (Sec. 5.10 and Sec. 6.3.v) - A copy of the NH Department of Transportation Curb-Cut Approval Permit and/or a letter of approval from the Wilton Road Agent. (Sec. 6.3.u) - A copy of the NH Water Supply and Pollution Control Division Subdivision Septic Approval Permit. (Sec. 6.3.y) ☐ - A copy of the NH Wetlands Board Dredge and Fill Approval Permit and Army Corps of Engineers Dredge and Fill approval, if required. (Sec. 6.3.y) - A copy of the NH Water Supply and Pollution Control Division Site Specific Permit. (Sec. 6.3.y) 11. - A copy of any other required permits and approvals. (Sec. 6.3.y)

Sheet 4 of 4 End.

TOWN OF WILTON, NH NOTICE OF CAVEAT LOT CONSOLIDATION

The undersigned, as owner(s) of the parcels below, request that the following parcels be merged and hereafter be treated as a single tract or parcel for all purposes in accordance with RSA 674:39-a:

1. Owner(s) of record (must be identical for	all parcels)
Name:	
2. Mailing address	
Street:	
City/Town:	
State:	
Zip Code:	
3. Location	
The owner(s) of record hereby acknowledges ow	rnership of the following(#) contiguous parcels of land.
Parcel 1	Parcel 3
Assessor's Map, Lot #	, Lot #
Street Address/Physical Location:	Street Address/Physical Location:
Title reference:	Title reference:
(Book and page, or Probate number and Grantor)	(Book and page, or Probate number and Grantor
Parcel 2	Parcel 4
Assessor's Map, Lot #	, Lot #
Street Address/Physical Location:	Street Address/Physical Location:
Title reference:	Title reference:
(Book and page, or Probate number and Grantor)	(Book and page, or Probate number and Grantor

4. Certification of Owner(s) Henceforth, the above parcels of land shall for all purposes be considered a single lot and shall be assigned a single tax map and lot number and shall not be sold separately or any other divided interest be conveyed except with the prior approval of the Wilton Planning Board in accordance with its duly adopted subdivision regulations. Signed this _____ day of _____ 20 ____ . Witness Signature **Owner Signature** (Type Name) (Type Name) Witness Signature Owner Signature (Type Name) (Type Name) STATE OF NEW HAMPSHIRE, COUNTY OF The foregoing instrument was acknowledged before me on this day of , 20 . Justice of the Peace/Notary Public My Commission expires: Wilton Planning Board Approval _______, Planning Board or Designee , (Type name, title, and date) The parcel created by this merger shall be referred to the Town Of Wilton Tax Records as Map and Lot#